

# **Lewes District Council**



## **Council Agenda for the Annual Meeting of the Council**

**8 May 2013**

Lewes House, Lewes  
26 April 2013

Jenny Rowlands  
Chief Executive

# Lewes District Council



## Council Meeting

*Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting.*

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

26 April 2013

**To: The Members of the Council**

You are hereby summoned to attend the **Annual Meeting of the Council** on 08 May 2013 at 14:30 in The Chamber, Pelham House, St Andrew's Lane, Lewes, when it is proposed to transact the following business:

**1 Election of the Chair of the Council**

The name(s) of the councillor(s) who have been nominated for the office of Chair of the Council will be reported at the meeting.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

**2 Appointment of the Vice-Chair of the Council**

The name(s) of the councillor(s) who have been nominated for the office of Vice-Chair of the Council will be reported at the meeting.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

**3 Minutes**

To confirm and sign the Minutes of the meeting of the Council held on 27 February 2013 (copy previously circulated).

**4 Apologies for Absence**

**5 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**

**6 Announcements**

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 27 February 2013 is enclosed – Appendix A.

Attached Documents:

[Announcements - Chair's Engagements](#)

**7 Questions from Members of the Public**

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

**8 Petitions**

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

**9 Written Questions from Councillors**

To deal with written questions which councillors may wish to put to the Chair of the Council, a Member of the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

**10 Questions to the Leader of the Council**

To deal with questions (if any) which councillors may wish to put to the Leader of the Council. It will be at the Leader's discretion to re-direct questions to relevant Members of the Cabinet.

A councillor wishing to raise a question must notify the Chair of the Council of the question prior to the commencement of the meeting.

***(NB This item is limited to a maximum of 5 questions, with no more than 1 question being asked per councillor. If a question requires a detailed or technical response, the Leader may decide that a written response is more appropriate).***

**11 Ward Issues**

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

**12 Urgent Decisions taken by the Cabinet or Cabinet Members**

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet Members since the Meeting of the Council on 27 February 2013.

**13 Recommendations from Cabinet**

To consider the Recommendation from the meeting of the Cabinet held on 23 April 2013 (Minute Extract herewith) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

**Attached Documents:**

[Recommendations from Cabinet - 23 April 2013](#)

**14 Appointments**

(a) To note the Leader of the Council's appointments to Cabinet (in addition to the Leader) and to note their individual areas of responsibility (Report No 84/13 herewith).

(b) To consider proposals for the appointment of members and Chairs of Committees and other bodies (Report No 84/13 herewith).

(c) To consider proposals for the appointment of members to serve on outside and joint bodies (Report No 85/13 herewith).

**Attached Documents:**

[Appointments - Appointments 2013/14 - Report](#)

[Appointments - Appointments 2013/14 - Appendix A](#)

[Appointments - Appointments 2013/14 - Appendix B](#)

[Appointments - Appointments of Representatives to Serve on Outside and Joint Bodies 2013/14](#)

**15 Substitute Members**

To appoint all members of the Council to the "approved list" of members appointed to act as substitute members in accordance with Council Procedure Rule 4.

**16 St Mary's Social Centre – Response to Petition**

To consider the Report of the Corporate Head - Property, Regeneration and Enterprise (Report No 86/13 herewith).

Attached Documents:

[St Mary's Social Centre – Response to Petition](#)

**17 Notices of Motion**

**(a) In accordance with Council Procedure Rule 13 Councillor O'Keeffe has submitted the following Notice of Motion:**

"The Council recognises the enormous public support for the St Mary's social Centre at Christie Road, Lewes remaining in continuous use as a community centre, at a time when the economic climate means that any break in this use could render some or even all of its many community services and groups vulnerable, noting that this site does not cost the District Council anything to run, and brings in a receipt of £10,000 a year in rent.

In view of this the Council requests the Cabinet to agree to the removal of St Mary's Social Centre from the list of potential development sites within Lewes District"

**(b) In accordance with Council Procedure Rule 13 Councillors Chartier, Dean, Eiloart and Stockdale have jointly submitted the following Notice of Motion:**

"This Council recognises the important role played by the St Mary's Social Centre in Lewes, and the immense public support for it. In view of this, this Council requests that the Cabinet either (a) agree to the removal of St Mary's Social Centre from the list of potential development sites within Lewes District, or if that is not possible, then (b) make it a requirement of any contract with any development partner that St Mary's Social Centre is retained in its existing or an equivalent or improved form and enabled to

function without interruption."

**18 Council Plan 2013 - 2014**

To consider the Report of the Chief Executive (Report No 87/13 herewith).

**Attached Documents:**

[Council Plan 2013 - 2014 - Report](#)

[Council Plan 2013 - 2014 - Appendix A](#)

**19 Reporting Back on Meetings of Outside Bodies**

To receive feedback from the Council's representatives who serve on outside bodies in respect of meetings they have attended (if any). A councillor wishing to provide feedback must notify the Chair of the Council prior to the commencement of the meeting.

***(NB At 4.15pm there will be a presentation to Councillors and Officers by Chris Tomlinson of E-On, on the proposals and process by which the planning application in respect of the Rampion off-shore wind farm will be decided. The presentation will be held in the Chamber, Pelham House, St Andrew's Lane, Lewes).***

Jenny Rowlands  
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone: 01273 484118.